



Community Chaplaincy Association Application for Membership

I/we would like to become an **active/ start up /associate** member of CCA

Contact Name

Job Title

Name of Organisation

Address

Post Code

E-mail

Telephone

Website

Registered Charity No.

Company No.

How did you hear about CCA?

Do you meet the CCA membership criteria (see below)?

Please tell us about your organisation:

What does your project do? Who what when where....?

What is your organisational structure?

How closely do you work with prison and probation?

Which prisons do you work with?

Are there any other significant partners? (eg how involved are your local faith communities?)

How are you funded and how much time do you spend fundraising?

How many volunteers do you have? What kinds of things do they do? How are they supported?

What support/opportunities/ representation would you like from the CCA or others in the network?

**The information on this application is correct.
Please accept this as our formal application for membership of the CCA.**

Signature _____

Date _____

Please email this form to admin@communitychaplaincy.org.uk

OR

Please post your membership form to:
Emma Wells, Community Chaplaincy Association
c/o Second City Housing,
6 Well St,
Birmingham
B19 3BG

CCA will hold your data on an electronic database for the purposes of administration of your membership and to enable us to communicate with you on matters related to CCA activities and your membership. We will not pass this information to any third party or use it for any other purpose. We will collect and process all personal data in line with the Data Protection Act 1998. If you do not wish us to hold this information on our database, please tick this box

Note: All applications for membership will be carefully assessed. Receipt of an application form and payment does not guarantee acceptance for membership.

MEMBERSHIP CRITERIA

Associate Member

1. Motivated by faith ethos – agrees with CCA inclusive statement of faith (short version)
2. Committed to delivering high quality services
3. Accepts the CCA as national voice
4. Avoids any actions that will risk the reputation of the CCA and the network.

Active Project Member

1. Motivated by faith ethos – agrees with CCA inclusive statement of faith (short version)
2. Committed to delivering high quality services
3. Accepts the CCA as national voice
4. Avoids any actions that will risk the reputation of the CCA and the network.
5. Is a Constituted Organisation with an active Board of Trustees/access to
6. Operates within a policy and procedure framework with a robust system for evidencing outcomes
7. Risk assessment process in place to safeguard clients and volunteers
8. Service users are clear about the service on offer
9. Safe and inclusive practice is a priority in recruitment, training and ongoing supervision
10. Regular monitoring of volunteers' supportive relationships with clients
11. Operates within a recognised Theory of Change
12. Participates in the network and attends meetings
13. Completes an Annual Return and Members Survey
14. May offer expertise as part of the CCA consultancy
15. Uses CCA logo