

## CCA Membership Criteria

For an organisation to be awarded Full Membership of the CCA, compliance against the following framework must be evidenced:

|  |   | <i>How is this demonstrated?</i> |
|--|---|----------------------------------|
| <b>Management and Operation</b>                | 1.Motivated by a faith ethos to provide holistic support  |                                  |
|  | 2.Is a Constituted Organisation (eg. a Registered Charity or Social Enterprise)                   |                                  |
|  | 3.Has an active Board of trustees/advisors  |                                  |
|  | 4.Operates within robust policy and procedure framework   |                                  |
|  | 5. Robust system for evidencing outcomes  |                                  |
| <b>Service Users</b>                           | 6.Accessible to those of all faiths and none  |                                  |
|  | 7.Clear referral pathways, including linking in with Prison Chaplaincy                            |                                  |
|  | 8.Individual needs and risks assessed and support tailored accordingly                            |                                  |
| <b>Mentors (both volunteers and employees)</b> | 9.Safe and effective recruitment and selection process  |                                  |
|  | 10.Thorough induction and training  |                                  |
|  | 11.Ongoing supervision and support  |                                  |
|  | 12.Person Centred approach avoiding imposing own views/beliefs                                    |                                  |
| <b>The Mentoring Relationship</b>              | 13.Relationship begins within prison and continues at point of release and out into the Community |                                  |
|  | 14.Clear process for matching mentors to appropriate mentees                                      |                                  |
|  | 15.Regular monitoring of mentoring relationships  |                                  |



## Responsibilities of Full CCA Members

1. Acceptance that the CCA is the national voice of Community Chaplaincy and a commitment to corporate lobbying/information sharing etc.
2. Reasonable levels of participation in the work of the Network and regular attendance of peer support and other meetings.
3. Participation in consultations and reviews of standards, policies, training, quality assurance mechanisms, and information requirements and acceptance that, following due consultation, final decision on these matters rests with the CCA Board.
4. Adherence to such standards, active cooperation with quality assurance mechanisms and timely provision of information and input of data.
5. Willingness to work in partnership and not in competition, with other CCA members - pooling energy and resources, working together on resettlement of individuals across locations
6. Seek to ensure that good working relationships are maintained with Prison Chaplaincy, the prison service, the local CRC and Nation Probation Service
7. Avoidance of all actions which risk the reputation of the CCA and the Network e.g. Working when insufficiently qualified/without proper support with high-risk individuals; making inappropriate/exaggerated claims when applying for funding or other support; claiming the support of the CCA without prior permission.
8. Use of the Community Chaplaincy logo within guidelines established by the CCA
9. Prompt payment of annual subscription

## Other Membership Types

If any organisation does not fit the framework for full membership, one of the following membership types may be considered:

- a) **Start-up Membership** - For new organisations who are working towards the criteria for full membership and will be able to meet them once established
- b) **Associate Membership** - For those organisations aligned to, but different from Community Chaplaincy
- c) **Faith Group Partner** - Membership for local faith communities
- d) **Individual Membership** - For those individually involved in Community Chaplaincy organisations and for those who support the movement